

## Climate Bonds Initiative – Vacancy

Job: China Projects & Relationships Manager

Position: Full time - permanent

Salary: Competitive international NGO rate

Location: Beijing, China

Closing date: Ongoing

### About the Climate Bonds Initiative (CBI)

The Climate Bonds Initiative is an investor-focused NGO working to mobilise the \$100 trillion global bond market for climate change solutions. The organisation is leading the development of innovative international climate finance solutions with global stakeholders including governments, investors, large companies and NGOs.

Our main work streams are green bond standards and certification, green bond data and market analysis, policy analysis, development and advocacy. CBI has been providing supports for green bond market development in various regions/countries including Europe, US, China, India, Brazil and Mexico together with UNEP Inquiry, European Commission, OECD, etc. CBI is a special member of the Green Finance Committee in China, playing an advisory role in proceedings.

### The Role

We are looking for a project & relationship manager to join us in China to:

- Support our ongoing relationships with government agencies and regulators, including the PBoC, the Green Finance Committee and various finance sector regulators.
- Develop and manage relationships with potential issuers of green bonds, including banks, state-owned enterprises, municipalities, and large corporates.
- Support potential issuers and verifiers with advice on green bond issuance and Climate Bonds Certification.
- Manage CBI projects and business in China with support from head office (in London) and frequent visits from other CBI staff.

### Key Tasks

- Provide support for the Climate Bonds Initiative team in developing new projects and/or partnership in China. Liaise with regulators, banks, potential green bond issuers, partners, verifiers and other stakeholders in China.
- Arrange Climate Bonds Initiative activities in China, including content creation and support for workshops, conferences, bilateral meetings, etc.
- Monitor and respond to incoming online/email information and external media requests.

## Qualification and Experience

### Essential

- Deep experience in financial markets and bond issuance.
- Strong abilities in communication and coordination, and to work independently.
- Proficiency in both Chinese and English.
- Relevant work experience in project management and implementation.
- Ability to manage, coordinate and prioritise across multiple tasks, projects and deadlines.
- Motivated and a self-starter.

### Desirable

- Experience with financial market regulation and development in China.
- Knowledge and experience in environmental issues, climate change, climate finance and sustainability.

Climate Bonds is a small team of people driven by a big mission. Every person assists the other work streams from time to time. We seek a passionate individual who is intuitive, flexible and readily able to prioritise and manage a multitude of tasks. In return you will be working within an organisation leading the development of innovative international climate finance solutions with global stakeholders including governments, investors, large companies and NGOs.

### Next Steps

More information on the Climate Bonds Initiative can be found at [www.climatebonds.net](http://www.climatebonds.net) (or click [here](#)).

Applications including a cover letter and a CV (in English) should be sent to Lily Dai (lily@climatebonds.net) referencing China Projects & Relationships Manager in the subject line.

## 气候债券倡议组织招聘启事

职务：中国项目与关系经理

职位：全职-永久合同

薪资水平：有竞争力的国际非营利组织待遇水平

工作地点：中国，北京

申请截止日期：无截止日期

### 关于气候债券倡议组织

气候债券倡议组织是一个关注投资者的非营利机构，致力于调动全球 100 亿美元的债券市场以应对气候变化和解决环境问题。我们在全球范围内与包括政府、投资者、大型企业和非政府组织在内的利益相关方合作，引领创新性的国际气候金融解决方案的发展。

我们的主要工作内容包括绿色债券标准和认证、绿色债券数据和市场分析、政策分析和开发等。CBI 在多个国家和地区包括欧洲、美国、中国、印度、巴西和墨西哥等均开展了绿色债券市场发展支持工作，合作机构包括联合国环境规划署可持续金融、欧盟委员会、经合组织等。CBI 也是中国金融学会绿色金融专业委员会的特邀理事单位之一。

### 工作内容

我们在中国招募项目与关系经理，主要负责：

- 支持和保持气候债券倡议组织与政府和监管机构的关系，包括中国人民银行、绿色金融专业委员会和其它金融监管机构。
- 拓展和管理与潜在绿色债券发行人的关系，包括银行、国有企业、市政部门和大型企业。
- 为潜在发行人和认证机构提供绿色债券发行和气候债券认证方面的建议咨询。
- 在伦敦总部和其他到访同事的支持下管理气候债券倡议组织在中国的项目和业务。

### 主要职责

- 为气候债券倡议组织在中国拓展新项目和合作机构提供支持。
- 与监管机构、银行、潜在绿色债券发行人、合作机构、认证机构和其他中国利益相关方联系沟通。
- 安排和协调气候债券倡议组织在中国的活动，包括策划和支持研讨会、大型会议、双边会议等的开展。
- 对在线 / 邮件信息及外部媒体需求进行关注和回应。

### 任职要求

#### 基本要求

- 具有金融市场和债券发行的丰富经验。
- 具备优秀的沟通和协调能力和独立开展工作的能力。
- 能够熟练地使用中英文。
- 具有项目管理和执行方面的相关工作经验。
- 具备管理，协调和对多任务，项目和期限进行优先处理的能力。
- 具备自我激励和自我管理的能力。

#### 优先条件

- 具有中国金融市场监管和金融市场开发的相关经验。
- 具有环境、气候变化、气候金融和可持续发展方面的知识和经验。

气候债券倡议组织虽是一个小规模团队但却具有宏大的使命。我们的员工在工作中相互协助。我们希望寻找具有敏锐直觉，具有弹性和时刻准备迎接多项任务挑战且具备激情的个人。你所能收获的是，在这个引领创新性国际气候金融解决方案的机构中，与包括政府、投资者、大型企业和非政府组织在内的利益相关方一起工作。

## 申请职位

更多有关气候债券倡议组织的信息请参见 [www.climatebonds.net](http://www.climatebonds.net) 或 [点击这里](#)。

职位申请以“**China Projects & Relationships Manager**”为邮件主题，请将英文简历及求职信发至 Lily Dai (lily@climatebonds.net)