

Climate Bonds Initiative Vacancy

Position: Manager of Market Analysis

Location: London (Bermondsey-London Bridge)

Position: Full time for a one year contract (January 2018 – January 2019)

Closing Date: 15th November 2017

Salary: £42-48,000 depending on experience

The Role

Climate Bonds is looking for a senior staff member to manage the Markets and Data Team on a one year Maternity Leave replacement contract.

There is the possibility for extension depending on funding and work flow.

Background to the role

The Market and Data team is responsible for all research, data collection and reporting on the overall green bond market. Through its regular market reports, blogs and projects, it provides public information to the wider market about the size and breakdown of the green bond market, emerging trends and market-specific research.

The Climate Bonds Initiative has a flexible and interactive working environment. The successful candidate will liaise with other teams – in particular the Communications, Policy and Standards teams respectively – as well as with external players in the green bond market.

Responsibilities & Key Tasks

- Manage the workflow and dynamics of a team of four staff members
- Manage team budget
- Coordinate and develop the research and drafting of the key reports that the Market Analysis team is responsible for.
- This includes:
 - Bonds and Climate Change: State of the Market (annual)
 - Post-issuance reporting in the green bond market (annual/semi-annual)
 - Primary market pricing (quarterly)
 - Market Update Reports (six-monthly)
 - China Green Bonds Report (annual)
 - Country reporting (sporadic)
- Research and write regular market commentary including the Market Blog and the quarterly market updates and league tables and
- Liaison with Communications on Report and document production

- Develop new areas of research and win revenue for them, typically from existing Climate Bond partners including partner liaison, drafting of research proposals, implementation
- Manage data services to partners – this includes monitoring of the green bond list, ensuring timely data delivery to partners and maintaining the public database
- Respond to internal and external data requests

Qualifications and Experience

Essential:

- Interest in climate finance
- At least 4 years' experience in a related field
- Good organisational skills
- Good management and interpersonal skills
- Advanced Microsoft Excel skills
- Broad knowledge of financial markets, particularly fixed income and debt capital markets
- Broad knowledge of climate change, application of mitigation, adaptation and resilience
- Excellent English writing and oral skills
- Eligible to work in UK

Desirable:

- Knowledge of green bond market
- Knowledge of market databases (Thomson Reuters, Bloomberg, etc.)
- General experience with database operation and Excel knowledge

Next Steps

Send your CV and Cover Letter as a PDF file to Head of Operations claire.berson@climatebonds.net quoting reference 'Manager of Market Analysis' in subject line. More information on the Climate Bonds Initiative can be found at www.climatebonds.net.

Applications close 15 November 2017
